

Mengham Junior School

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Headteacher: Mrs Wendy Bolton

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Thursday, 17 March 2016

Dear Parents/Carers

PAYING MONEY TO THE SCHOOL OFFICE

We are changing the way we handle money in the school office. As of 1st April 2016 all small change of less than £1 will be added to your child's dinner money, breakfast or trip account.

For example

Trip cost £2.85

Amount paid £3.00 paid by parent/carer

Change 15p credited to child's account

PLEASE NOTE

All credit balances can be refunded on request or when a child leaves the school.

An alternative and preferred way to pay is online. The access code and instructions are available from Mrs Latham in the school office, please ask for details.

We have decided to implement this change due to the increased price of the school meals which will be **£2.10 per day as of 1st April 2016.**

If for any reason you do not want the small change added to your child's account please email or write a note to the school office.

Regards

Mrs J Adams
Finance Officer

At Mengham Junior School we ASPIRE to be

Successful learners, Confident individuals, Responsible members of our community



Trailblazer

Anything is possible when you believe in yourself...

Aspire.

Believe.

Achieve.

